

Request to Review Ballot Materials



Municipal Election November 7, 2023

The deadline to submit this form to the Elections Office is 48 business hours prior to the start of the viewing access (Monday through Friday hours 8:30 a.m. - 5:00 p.m. excluding holidays)

For access to review or inspect ballot materials from the Supervisor of Elections, check the applicable authorization category and submit the completed form.

- Candidate (Name of Candidate)** _____
- Political Party official chair (Name of Political Party)** _____
- Political Committee official chair (Name of Political Committee)** _____

Please complete the following statement(s) as applicable: I hereby swear or affirm that I am a person authorized by F.S. 101.572(2) to review or inspect this information.

Name: _____ **Position:** _____

Address: _____

City, State, Zip: _____

Phone: _____

Signature: _____ **Date:** _____

I also designate the representative listed below to act on my behalf to review or inspect this information.

Designated Representative(s): ONLY ONE PERSON on behalf of a given Candidate, Political Party, or Political Committee is permitted to review or inspect ballot materials at each viewing.

Name (of designee): _____

Signature (of designee): _____ **Date:** _____

Access to mail ballots under F.S. 101.572 (2) shall be provided on (Select which date(s) you are requesting to attend):

- October 12th from 4:00 p.m. to 4:30 p.m. for which access must be requested by October 10th at 4:00 p.m.
- October 27th from 8:00 a.m. to 8:30 a.m. for which access must be requested by October 25th at 8:00 a.m.
- November 3rd from 8:00 a.m. to 8:30 a.m. for which access must be requested by November 1st 8:00 a.m.

F.S. 101.572(2): "A candidate, a political party official, or a political committee official, or an authorized designee thereof, shall be granted reasonable access upon request to review or inspect ballot materials before canvassing or tabulation, including voter certificates on vote-by-mail envelopes, cure affidavits, corresponding comparison signatures, duplicate ballots, and corresponding originals. Before the supervisor begins comparing signatures on vote-by-mail voter certificates, the supervisor must publish notice of the access to be provided under this section, which may be access to the documents or images thereof, and the method of requesting such access. During such review, no person granted access for review may make any copy of a signature."